

ACTIONS LIST UPDATED 6/6/2023 STACEY/DANIEL/ACM

1	ACCOUNTING	STATUS				
		ITEM	ASSIGN TO	RECORDED	PROGRESS	COMPLETED
				DATE	DATE	DATE
1.1	REVIEW OF AUDITED 2022 STATEMENT	ACMONGRAIN	1/31/2023		2/3/2023	
1.2	RELEASE CORRECTED AUDITED STATEMENT	STACEY	2/6/2023		2/9/2023	
1.3	J.E. FROM AUDITOR FOR YEAR END ADJUST.	ACMONGRAIN	2/4/2023		2/13/2023	
1.4	J.E FOR REVERSAL OF ACCRUAL AND PREPAID AS OF OCTOBER 31/2022 FIRST GROUP	ACMONGRAIN	2/2/2023		2/3/2023	
1.5	TOTAL COST BREAK FOR DEMOCRATIC	ACMONGRAIN	2/6/2023		3/26/2023	
1.6	REDUCE FINANCIAL REPORT TO QUATERLY NEXT ONE WILL USE THE JANUARY RESULT First release on 3/28/2023 next will be with the month of May. In between a quaterly news letter will be release, next one due for Mid May	ACMONGRAIN	2/6/2023		3/26/2023	
1.7	DISTRIBUTE INTEREST EARNED IN 21/22 OVER THE VARIOUS RESERVE ACCOUNT	ACMONGRAIN	2/6/2023		2/11/2023	
1.8	ON ANNUITY 1018.1 CLAIM INTEREST	FLAROCHE/ACM	2/6/2023			
1.9	ON ANNUITIES SEE HOW MUCH CAN BE TAKEN OUT AND REINVEST AT BETTER RATE WITHOUT A PENALTY	ACM / LAROCHE	2/6/2023			
1.10	OBTAIN LATEST INSURANCE UPDATE FROM BROKER MITIGATION CONTRACT AWARDED, INSPECTION DONE, EXPECTING REPORT 4/10/2023 system estimate received on Citizen system, expecting quote from American Coastal 4/15/2023 Quote received from American Coastal over 1,100,000. Re port from ACM release to Board on 4/19/23 awaiting for umbrella and still the Citizen, quote for ex-wind received on 4/19/23	ACMONGRAIN	2/10/2023		5/23/2023	
1.11	REVIEW RECEIVABLE BALANCE BEFORE MONTH END FEBRUARY	ACM / SCASEY	2/6/2023		2/21/2023	
1.12	BUILT EXPENSES EVOLUTION SINCE 2006	ACMONGRAIN	2/6/2023	LONG TERM		
1.13	PREPARE CASH FLOW FOR INSURANCE PAYMENT ON MAY 1, 2023	ACM / LAROCHE	2/11/2023		3/8/2023	
1.14	ACH FEBRUARY ISSUE FIND OUT REASON AND HOW TO PREVENT Liz will check on 2nd of each month, if not started Stephen will start manually	SCASEY	2/11/2023		3/2/2023	
1.15	MAKE PAYMENT TO B.DOYON FOR CH	SCASEY	2/6/2023		2/9/2023	
1.16	RECORD INTEREST ON LAST CD	SCASEY	2/10/2023		2/15/2023	
1.17	RECORD NEW CD 1019.1	SCASEY	2/10/2023		2/15/2023	
1.18	CASH REQUIREMENT FOR INSURANCE PAYMENT	ACM/LAROCHE	2/21/2023	see 1.13	3/8/2023	
1.19	DETERMINE LOAN REQUIRMENT FOR PAYMENT OF INSURANCE PREMIUM AND NEGOTIATE FUNDING	ACM/LAROCHE	2/21/2023		5/25/2023	
1.20	IF IN EXCESS OF OPERATIONG BUDGET					

	HOW WE WILL HANDLE THE SPECIAL ASSESSMENT	ACM/LAROCHE	2/21/2023	estimated	5/30/2023
1.21	REQUEST FOR CASH AND INTEREST ON CD DUE 3/02/03	STACEY	3/2/2023		3/10/2023
1.22	REQUEST FOR CASH AND INTEREST ON CD DUE ON 3/12/2023	STACEY	3/12/2023		4/2/2023
1.23	REQUEST FOR CASH AND INTEREST ON CD DUE ON 3/14/2023	STACEY	3/14/2023		3/2/2023
1.24	SET UP TRACKING PLAN FOR SPECIAL ASSESSMENT FOR INSURANCE	ACM/STACEY	5/31/2023		6/2/2023
1.25	FOLLOW UP ON SPECIAL ASSESSMENT DUE	STACEY/MONIQUE	5/31/2023		

2 ADMINISTRATION

2.1	RELEASE MINUTE OF THE BOARD MEETING	MTHIVIERGE	2/6/2023		2/14/2023
2.2	RELEASE MINUTES OF THE ANNUAL MEETIN	MTHIVIERGE	2/6/2023		2/14/2023
2.3	RELEASE MEMO ON ELECTION RESULT	ACMONGRAIN	2/4/2023		2/9/2023
2.4	RELEASE MINUTE OF THE ORGANISATION MEETING HELD ON 2/4/2023	MTHIVIERGE	2/6/2023		2/17/2023
2.5	EXTEND ELECTION COUNT PROCESS TO INCLUDE FROM FIRST NOTICE ENGLISH USE WORK DONE BY NICOLE BRUNELLE AND MARC TURGEON	MTHIVIERGE	2/6/2023	LONG PROC	
2.6					
2.7	REDESIGN WEBSITE	MTHIVIERGE	2/6/2023	IN PROCESS	
2.8	CLEAN TV RACK OF OLD SHAW DECODER	ACM / CASEY	2/6/2023		2/20/2023
2.9	PRODUCE NEW TV LISTING AFTER #7	SCASEY	2/6/2023		2/22/2023
2.10	FOLLOW UP PROCESS ON POST WORK ORDER COMPLETION	SCASEY	2/6/2023	IN PROCESS	
2.11	RELEASE TO RESIDENTS PROCESS FOR GATE OPERATION, INCLUDE 800 fridge sticker ordered will start distribution and keep record to whom	SCASEY	2/6/2023		4/12/2023
2.12	REDUCE TO A QUATERLY REPORT THE MONTHLY REPORT UNDER A NEWS LETTER FORMAT WITH PHOTO	ACMONGRAIN	2/6/2023	4/15/2023	
2.13	OBTAIN BOARD CERTIFICATION DATE FROM BECKER, REQUIRE 90 DAYS FROM ELECTION	SCASEY	2/6/2023	IN PROCESS	

RECEIVED FRANCE, 2/2/2023, RECEIVED DANIEL 3/26/2023 RECEIVED ACM 5/31/2023

2.14	COMPLETE SURVEY ON T-TV-TEL	ACM/THIVIERGE	2/6/2023		2/21/2023
2.15	REDESIGN CAR NOTICE	ACMONGRAIN	2/6/2023	LONG PROC	
2.16	INTERCOM SYSTEM BETWEEN FRONT DESK AND MANAGER OFFICE	SCASEY	2/6/2023	TRAINING	2/15/2023
2.17	REVIEW INSURANCE VALUATION REPORT Daniel and Andre did the five units different model square foot calculation beside some patio miner difference error	ACMONGRAIN	2/6/2023		3/10/2023
2.18	IF MITIGATION REPORT REQUIRED WHAT ARE THE RISK BY UNIT TYPE	ACMONGRAIN	2/6/2023	PARTIAL	2/15/2023
2.19	LETTER HEAD REDISIGN	SCASEY	2/6/2023		2/28/2023
2.20	CLEAN-UP BILLBOARD POSTING	SCASEY	2/6/2023		2/13/2023
2.21	ISSUE NOTICE ON SHUTTER CLOSE/OPEN PERIOD	SCASEY	2/6/2023		2/7/2023
2.22	SUMMER PROJECT LIST IS IT NECESSARY	ACM/LAVIOLETTE	2/6/2023	NOT REQUI	2/20/2023
2.23	INSURANCE SETTLEMENT FOR OFFICE AND HOW WE WILL PROCEED TO REPAIR NO OFFER RECEIVED, NUMEREOUS COMMUNICATIONS, MAY HAVE TO GO LEGAL	LAVIOLETTE	2/6/2023	IN PROCESS	
2.24	BOOSTER INTERNET FOR ENTRANCE GATE CALLED SAMCO ON 2/20-2/24-3/6	SCASEY	2/6/2023		3/10/2023
2.25	DEVELOP PROCEDURE AN A FRIDGE STICKER FOR ENTRANCE PROCESS	SCASEY	2/6/2023	SEE 2.11	4/12/2023
2.26	MONIQUE RETIREMENT	ACMONGRAIN	2/6/2023	POSTPONED	
2.27	MONIQUE REPLACEMENT	THIVIERGE/SHANE	2/6/2023	POSTPONED	
2.28	COMPLETE VOTING CERTIFICATE BINDER MONIQUE DID SEND EMAIL REQUESTING, GOT REPLIES STILL MISSING WILL NEED MORE ACTION	MDELL	2/6/2023	IN PROCESS	
2.29	NEW PANEL FOR GARBAGE AREA DOOR SEND TO SIGN CO, APPROVE PROOF INSTALLED	SCASEY	2/6/2023		3/6/2023
2.30	GROUP PHOTO AND PHOTO DESCRIPTION UPDATE ON WEBSITE	SCASEY	2/6/2023		3/1/2023
2.31	VERIFY AED BATTERY	SCASEY	2/6/2023	3 MONTHS	2/20/2023
2.32	PREPARATION FOR BOARD MEETING ON MARCH 8 AT 7.30PM CLUB HOUSE	ACMONGRAIN	2/20/2023		3/7/2023
2.33	BARRICADE RETURN OR CAN THEY BE USE WHEN WE DO THE CENTRAL FOUNTAIN	SCASEY	2/6/2023		2/28/2023
2.34	SETTLEMENT OF INSURANCE CLAIM FOR FALLING TREE	ACM / SCASEY	2/6/2023		2/13/2023
2.35	REVIEW WEBSITE UNDER SECTION FOR RENT, FOR SALE MAKE SURE THERE NO DETRIMENTAL POSTING	ACMONGRAIN	2/14/2023		2/27/2023
2.36	UNIT 143 SITUATION ABOUT NUMBER OF PEOPLE IN ON 2/20/2023	SCASEY/ACM	2/21/2023	LAWYER	2/28/2023
2.37	COMPARE CURRENT TV OFFER TO BREEZE	ACMONGRAIN	2/22/2023		3/7/2023
2.38	UNIT 334 KENNEDY RENTER SITUATION	SCASEY	2/27/2023		3/6/2023

Letter send to owner support neighbor

2.39	PUBLISH NEW RULE LONG TERM RENTER	SCASEY	2/27/2023		3/8/2023
2.40	AUTHORIZE MITIGATION REPORT	ACMONGRAIN	2/27/2023		2/28/2023
	Contract awarded to DD, visited the site and checked 2 units a condo and a town house on 3/6/2023 expect short report Decided to continue the work following first opinion from agent				
2.41	BRING PREVIOUS MITIGATION REPORT IN THE OFFICE	SCASEY	3/1/2023		3/8/2023
2.42	REVIEW ALL SIGNS CONDITION AND REPLACE IF NECESSARY	SCASEY	3/1/2023	ON ORDER	4/19/2023
2.43	FILE ANNUAL REPORT W/SUN B12	SCASEY	2/6/2023		2/17/2023
2.44	FILE ANNUAL TAX RETURN 1099	SCASEY	2/6/2023		2/17/2023
2.45	DOG SITUATION VISITOR TO UNIT 368 REQUEST MADE TO LAWYER FOR ACTION	SCASEY	3/8/2023		3/10/2023
2.46	PREPARE A NOTE TO SEND TO OWNERS WHEN RENTING EXPLAIN HOW TO CLOSE WATER VALVE	SCASEY	3/10/2023	IN PROCESS	
2.47	RELEASE MINUTES FROM BOARD MEETING	8-Mar-23 MICHEL/STACEY	3/9/2023		3/10/2023
2.48	DOG SITUATION FOR NEW BUYER OF UNIT 502, REFERRED TO OUR LAW FIRM	SCASEY	3/26/2023		3/10/2023
2.49	DOG SITUATION FOR NEW BUYER OF UNIT 363, REFERRED TO OUR LAW FIRM	SCASEY	3/31/2023		4/1/2023
2.50	ADD CHARLIE CRAWFORD TO WEBSITE	SCASEY	3/14/2023		3/16/2023
2.51	DOCUMENT PREP FOR MITIGATION INSPECTION	SCASEY	3/23/2023		3/27/2023
2.52	FOLLOW UP WITH BROKER ON MITIGATION REPORT	SCASEY	3/31/2023		4/12/2023
	received now sorting about 700pages				
2.53	REVIEW WORK SCHEDULE FOR SUMMER MAY BE ABLE TO REDUCE BY THE EQUIVALENT OF 1 DAY A WEEK FOR OFFICE	SCASEY	3/31/2023		5/5/2023
	TIME OF OFFICE STAFF WAS REUCED EVEN WITH INSURANCE EXTRA WORK				
2.54	SEWAGE ISSUE BUILDING 27	SCASEY	3/24/2023		4/5/2023
2.55	SEWAGE ISSUE BUILDING 31	DANIEL/MIKE/SC	4/1/2023		4/5/2023
	NICE SATURDAY NIGHT AND SUNDAY PLUMBER CALL IN, DANIEL AND MIKE ON LOCATION				
2.56	DOG SIZE SITUATION UNIT 502, OWNER BROKER,BUYER AND LAWYER INVOLVE	SCASEY	3/31/2023		4/10/2023
	buyer decided not to after legal intervention, new buyer within days				
2.57	DOG SIZE SITUATION UNIT 363, OWNER				

	BROKER, BUYER AND LAWYER INVOLVE	SCASEY	3/31/2023	4/5/2023
2.58	DETERMINE THE OWNER THAT DID CHANGE WINDOWS AND MAINLY DOOR WITHOUT INFORMING OFFICE OR A TOWN PERMIT THIS HAS A SIGNIFICANT NEGATIVE IMPACT ON INSURANCE	SCASEY	4/12/2023	
2.59	FROM MITIGATION REPORT RESOLVE THE ISSUE WITH BUILDING 10 AND 17 OBTAIN LEGAL OPINIO ADVISE MITIGATION FIRM AND INSURANCE BROKER THIS IS A COSTLY SITUATION FOR ALL OWNERS	ACM/STACY	4/12/2023	
2.60	FOLLOW-UP WITH THE 2 COMITTEES INVOLVED WITH THE INTERNET FOLLOWING LEGAL OPINION,2ND OFFER RECEIVED	ACM	4/1/2023	
2.61	FOLLOW UP ON FIRE MARSHAL REPORT CONTACT OWNER AND RESOLVE ISSUE IN THE OFFICE *all violations corrected - waiting for reinspection from the Fire Marshal	SCASEY	4/12/2023	4/24/2023
2.62	CREATE NEW MITIGATION REPORT BOOKS	SCASEY	4/10/2023	4/13/2023
2.63	NEED TO ATTIC INSPECTIONS TO REVISE MITIGATION REPORT GOT OWNERS PERMISSION TO INSPECT/ INSPECTED FOR EASE OF ACCESS/SHELVING REMOVED IF NECESSARY/INSPECTION CO. WENT IN ATTICS AS NEEDED	ACM/SCASEY	5/17/2023	5/23/2023
2.64	MITIGATION INSPECTION COMPANY TO DO INSPECTIONS OF GUARD HOUSE, CLUB HOUSE, SHOP, EAST POOL HOUSE	ACM/STACEY	6/3/2023	6/6/2023
2.65	SENT NOTICE OF BOARD MEETING FOR SPECIAL ASSESSMENT	ACM/STACEY	5/30/2023	6/1/2023
3	BUILDING			
3.1	REVIEW ALL OPEN WORK ORDER AND ADVICE OWNER OF SITUATION	SCACEY/DANIEL	2/6/2023	IN PROCESS
3.2	SEE WHAT CAN BE DONE WITH LIGHTING IN LIBRARY	LAVIOLETTE	2/6/2023	3/6/2023
3.3	THERMO IMAGING UNIT 685/684	LAVIOLETTE	2/6/2023	2/8/2023
3.4	REPLACE DOORS BY ELECTRICAL PANEL IN THE SOUTH END WEST POOL	CASEY/LAVIOLET	2/6/2023	ON HOLD

3.5	CONDUCT REVIEW OF WATERHEATER CHECK LEGAL IMPLICATION EVALUATE RISK	CASEY/LAVIOLETTE	2/6/2023	ON HOLD	
3.6	CONDUCT REVIEW OF WASHING MACHINE PIPE	CASEY/LAVIOLETTE	2/6/2023	ON HOLD	
3.7	PAINT "BUS STOP" SURROUNDING	SCASEY	2/6/2023		2/21/2023
3.8	CHANGE LOCK AT CLUB HOUSE AND THE LIBRARY TAG TO CONTAIN A NUMBER AND CONTROL BY THE OFFICE IN STOCK WILL INSTALL BEGINNING OF NEW SEASON	SCASEY/ACM	2/6/2023	ON HOLD	
3.9	MARKING OF ELECTRICAL BREAKER	SCASEY/LAVIOLET	2/6/2023	LONG PROCE	
3.10	LIST OF ONGOING WORK WITH MARIO	SCASEY	2/6/2023	IN PROCESS	
3.11	REPAIR WATER DAMAGE IN UNIT 160	CASEY/LAVIOLET	2/6/2023		2/16/2023
3.12	REPAIR WATER DAMAGE IN UNIT 684 ALWAYS KEEP OWNER UP TO DATE Waiting for onvoice for owner 685 spoke to company sent email several time owners will not do repairs until reception of report	CASEY/LAVIOLET	2/6/2023	IN MAY in process	
3.13	REPAIR RAMP TO UNIT PREMON 507	SCASEY	2/6/2023		3/6/2023
3.14	ADVISE OWNER OF UNIT 685 ABOUT HIS WINDOW AND SCREEN SITUATION report received from imaging firm need to send to owner 685	SCASEY	2/6/2023		3/20/2023
3.15	UNIT 561 LEAK	SCASEY/LAVIOLET	2/6/2023		3/1/2023
3.16	FOLLOW-UP ON GUSTAFSON BID FOR PAINTING OF BUILDING 1 TO 9	SCASEY	2/6/2023	REJECTED	3/6/2023
3.17	GET PAINTING BID FROM MID SOUTH FOR BUILDING 1 TO 9, CHECK RAMP THAT MAY BE PAINTED BY CONTRACTOR Lower than bidder in 3.16 will do railling on balcony and ramp. Will try to negotiate better term	SCASEY	2/6/2023	APPROVED	3/10/2023
3.18	EXAMINE POSSIBILITY OF CAULKING STAIRWAY AND BALCONY OF BUILDING TYPE A AND B	CASEY/LAVIOLET	2/6/2023	LONG PROC.	
3.20	LOOK AT THE POSSIBILITY OF INSTALLING LAMP POST NORTH SIDE BUILDING 30	CASEY/LAVIOLET	2/6/2023	LONG TERM	
3.21	REDO BUILDING NUMBERING	SCASEY	2/6/2023	LONG TERM	
3.22	CONFERENCE ROOM RESTROOM RESTOR	SCASEY	2/6/2023	IN PROCESS	
3.23	OBTAIN INSURANCE OFFER FOR OFFICE Sent multiple emails and left message to head claims and rep, copied agent	SCASEY	2/6/2023	IN PROCESS	
3.24	LEAK DETECTION DEVICE BEING INSTALL IN UNIT 653 AND 721	ACM	2/6/2023		3/3/2023

LIST

3.25	TYPE B MODEL BALCONY THAT NEED REPAIR	SCASEY	2/6/2023	ESTABLISHED	3/10/2023
				LIST	
3.26	TYPE B MODEL STEEL POST REPAIRS	SCASEY	2/6/2023	ESTABLISHED	3/10/2023
3.27	INSTALL NEW LIGHT IN WEST POOL ELECTRICAL ROOM	LAVIOLETTE	2/13/2023		2/21/2023
3.28	INSTALL NEW LIGHT IN CENTRAL FOUNTAIN	LAVIOLETTE	2/13/2023		2/20/2023
3.29	CHECK NUMBER OF BALCONY RAMP AND STAIR RAMP THAT NEED PAINTING IN BLDG 1 TO 9, AGREEMENT WITH MID SOUTH	SCASEY	2/20/2023		3/6/2023
3.30	CONDO 164 AC LINE REPAIR ACA	LAVIOLETTE	2/22/2023		2/24/2023
3.31	EXIT GATE FIX WIDER OPENING SAMCO Impossible to do with current functionality	SCASEY	2/27/2023		3/10/2023
3.32	REPAIR OLD GAETAN CART AND RICHARD	SCASEY	2/27/2023		3/1/2023
3.33	FINISH AROUND WINDOW OUTSIDE 711 Will be done after owner of unit 710 leave need to have scaffolding	SCASEY	2/27/2023		
				LIST	
3.34	PAINT UNIT B POST WHERE REQUIRED	SCASEY	3/1/2023	DETERMINED	
3.35	ELECTRICAL PANEL BY THE WEST POOL NEED REPAIR OR REPLACEMENT	SCASEY	3/6/2023		3/7/2023
3.36	INSTALL NEW WALL LGHT IN CLUB HOUSE	CASEY/LAVIOLETTE	3/2/2023	INSTALLED	3/8/2023
3.37	FIX SLIDER IN CLUB HOUSE Visit by Jupiter they provided a company name that specialized in those type of repairs - Work done by Nick's Sliding Doors	CASEY/LAVIOLETTE	3/2/2023		3/16/2023
3.38	DETERMINE BALCONY IN TYPE B THAT NEED REPAIRED LOCATION DETERMINED	CASEY/ACM	3/16/2023		3/16/2023
3.39	CHANGE HOSE BIB VALVE AT #227	CASEY/LAVIOLETTE	3/22/2023		3/23/2023
3.40	REPAIR BROKEN WATER LINE AT #122 HOSE	CASEY/LAVIOLETTE	3/21/2023		3/21/2023
3.41	BALCONY RAILING AT #139 DISCONNECTED FROM SLAB Inspected by Jamie will repair	SCASEY	3/24/2023		
3.42	PAINTING OF THE GUARD HOUSE DONE BY CARDINAL,POTVIN AND WIFES	SCASEY	3/24/2023		3/24/2023
3.43	PAINTNING OF ENTRANCE AND EXIT COLUMN DONE BY CARDINAL,POTVIN AND WIFES	SCASEY	3/24/2023		3/24/2023
3.44	PAINTNING EF ENTRANCE FOUNTAIN DONE BY CARDINAL,POTVIN AND WIFES	SCASEY	3/24/2023		3/24/2023
3.45	TERMITES SITUATION IN 3 BUILDINGS TREATED ON 4/11/2023	SCASEY	4/7/2023		4/11/2023
3.46	LATEST WATER INFILTRATION LIST	SCASEY	4/19/2023	IN PROCESS	
3.47	REVIEWED RAILING REPAIRS NEEDED PER FIRE MARSHAL REPORT WITH JAIME WORK STARTED 4/26/2023	SCASEY	4/20/2023		5/1/2023
3.48	INSTALL SECURITY LOCK INSIDE GUARD				

	HOUSE TO LOCK FROM INSIDE	SCASEY	5/4/2023	5/9/2023
3.49	CLOSE ALL SHUTTERS ON CLUBHOUSE	SCASEY	5/3/2023	5/4/2023
3.50	REMOVE DRYWALL IN 684 AND 685 AND RUN WATER TEST MAKE REPAIRS NECESSARY	SCASEY	4/4/2023	5/20/2023
3.51	INSPECT RAILS WITH MID SOUTH PAINTING FOR PAINTING ON BUILDINGS 1-9	SCASEY	5/9/2023	5/9/2023
3.52	INSPECT ROOF OF #521 WITH GUSTAFSON ROOFING - ESTIMATE WILL BE SENT	SCASEY	5/11/2023	5/11/2023
3.53	OPEN SHUTTERS ON BUILDINGS 1 & 2 FOR PAINTING TO START	SCASEY	5/9/2023	5/11/2023
3.54	CLEAN RUST ON BLDGS 3, 4 AND 5 IN PREPARATION FOR PAINTING	SCASEY	5/30/2023	6/1/2023
3.55	TRIM PLANTS/HEDGES AWAY FROM BLDGS 3,4 AND 5 IN PREPARATION FOR PAINTING	SCASEY	5/30/2023	6/1/2023
3.56	START WALK THRU OF BUILDING 1	SCASEY	6/6/2023	
3.57	TERMITE TREATMENTS SINCE 4/11/2023 DONE IN 6 UNITS	SCASEY	6/5/2023	6/5/2023
4	GENERAL			
4.1	T-TV-INTERNET OFFER TWO COMMITTEE CREATED ONE FOR OWNER JUSTIFICATION ONE TECHNICAL AND COMMERCIAL CONTENT	ACMONGRAIN	2/6/2023	IN PROCESS
4.2	CONSIDERING APPOINTING A LEGAL OFFICER IN ACCORDANCE WITH ART.6.2 OF THE BYLAWS	ACMONGRAIN	2/6/2023	
4.3	CLEAN INSIDE THE SHOP Will do on rainy day,	SCASEY	2/6/2023	
4.4	CLEANING OF GOLF CART WILL DO ON RAINY DAY	SCASEY	2/6/2023	
4.5	NUMBERING AND SIGN ON GOLF CART	SCASEY	2/6/2023	
4.6	REPLACE JOHN DEER SEAT AND GET COVER	SCASEY	2/6/2023	ORDER 3/2 3/8/2023
4.7	ELECTRIC CAR CHARGING STATION	BOARD DECISION	2/6/2023	LONG TERM
4.8	CLUB HOUSE ADA ACCESS	BOARD DECISION	2/6/2023	LONG TERM
4.9	GOLF CART SCHEDULE MAINTENANCE	SCASEY	2/6/2023	3/1/2023

4.10	GENSET SCHEDULE MAINTENANCE CHECK OIL LEVEL.	SCASEY	2/6/2023	IN PROCESS	2/20/2023
4.11	FOLLOW UP ON WOOD POST REMOVAL ON MINER ROAD	SCASEY	2/6/2023		3/23/2023
4.12	FPL MISSING LIGHT ON MINER ROAD	SCASEY	2/6/2023		
4.13	REPLACEMENT OF DETERIORATED STICKER ON CAR	SCASEY	2/6/2023		
4.14	PAINTING /NUMBERING OF CAR STOPPER Will contact DMI for quote , QUOTE RECEIVED WAY TOO HIGH	SCASEY	2/6/2023	LONG TERM	
4.15	PAINTING OF PARKING LANE SAME AS 4.14	SCASEY	2/6/2023	LONG TERM	
4.16	INSTALL VELOCITY PUMP BY TENNIS	LAVIOLETTE	2/6/2023	REJECTED	3/2/2023
4.17	TENNIS COURT FENCE REPAIR	LAVIOLETTE	2/6/2023	quote recd	
4.18	POOL CHAIRS STRAPPING 8 chairs from west pool taken for restrapping on 2/28/	SCASEY	2/6/2023		3/6/2023
4.19	IS THERE A NEED FOR TEL IN LIBRARY	BOARD DECISION	2/6/2023		
4.20	CAN WE RECREATE A VOLUNTEER GROUP	POTANTIAL	2/6/2023	NEXT FALL	
4.21	ON FEBRUARY 21, 2023 TV SYSTEM OUT ONE SECTION OF SITE, UNIT 227 IMPACT	SCASEY	2/23/2023		2/25/2023
4.22	CHECK COMPACTOR NOISE WHEN CLOSING	SCASEY	2/27/2023		3/10/2023
4.23	WHITE CART MAINTENANCE SCHEDULE	SCASEY	2/27/2023		3/2/2023
4.24	WATER USAGE BY BUILDING/UNIT	SCASEY	2/27/2023	LONG TERM	
4.25	MAKE SURE SPRINKLER YELLISH MATERIAL IS FUNCTIONING	SCASEY	3/1/2023	IS FUNCTION AFTER	3/6/2023
4.26	PRESSURE CLEAN BLUE AND YELLOW BINS	SCASEY	3/1/2023	DEPARTURE	
4.27	PRESSURE CLEAN AND APPLY SEAL ON PAVERS AT EAST AND WEST POOL	SCASEY	3/1/2023	AFTER DEPARTURE	
4.28	PRESSURE CLEAN AND APPLY PROTECTANT ON GAZEBOS	SCASEY	3/1/2023		
4.29	TRIM BACK BUSHES AND TREES IN PREP FOR BUILDING 1 TO 9 PAINTING WILL BE DONE CLOSER TO TIME OF PAINTING	SCASEY	3/1/2023	IN PROCESS	
4.30	PREPARE FOR FIRE MARSHALL VISIT *NOT POSSIBLE FM CAME 1 MONTH EARLY	SCASEY	3/1/2023		---
4.31	SHADE AREA AT THE POOLS SEE ROSEMARY SQUARE	ACM/LAVIOLET	3/1/2023	LONG TERM	
4.32	DETERMINE NEW LOCATION FOR CAMERAS FINAL REVIEW MADE BY STACEY AND DANIEL	ACM/SCASEY	3/1/2023		3/24/2023

NEED TO SEPARATE POOLS CAMERAS FROM ONE OF GENERAL VIEW, POSSIBLE WITH INT.

4.33	INSERT GREEN SLATE BACK OF FPL CONNEC ON THE WEST SIDE QUADRILLE	SCASEY	3/2/2023		3/14/2023
4.34	PROVIDE APPROVAL FOR FLOOR COVERING REPLACEMENT OF CARPET UNIT 719	SCASEY	3/2/2023		3/8/2023
4.35	SLIDING FENCE BY 800 COVER METAL END	SCASEY	3/6/2023		3/15/2023
4.36	REQUEST MAKO POOLS TO CHECK SPA LEVEL LEAK DETECTION ON ORDER	SCASEY	3/3/2023		3/19/2023
4.37	SCRUB EACH POOL CHAIR AT BOTH POOLS	SCASEY	3/6/2023		3/2/2023
4.38	DRY GOOD AREA BOLLARD REPAIR	SCASEY	3/10/2023	IN PROCESS	
4.39	HAVE MADE AND INSTALL SIGN FOR COMPACTOR	SCASEY	3/3/2023		3/22/2023
4.4	DO FULL SITE SIGN INSPECTION	SCASEY	4/3/2023		4/11/2023
4.41	HAVE NEW SIGNS MADE FOR DRY DEPOT IN ENGLISH AND FRENCH SENT TO EXOTIC SIGNS FOR ESTIMATE 4/12	SCASEY	4/11/2023		4/26/2023
4.42	PAINT SIGN POSTS ON BLDG DIRECTIONAL SIGNS BY BLDG 23 AND 37	SCASEY	4/11/2023		4/20/2023
4.43	FOUNTAIN NEEDS REPAIRS TO PIPING PLUMBING CONTROLS	SCASEY	4/10/2023		4/21/2023
4.44	FOUNTAIN DRAINED	SCASEY	4/12/2023		4/12/2023
4.25	FOUNTAIN FLOAT/PIPING REPAIRED	SCASEY	4/12/2023		4/13/2023
4.26	FOUNTAIN INTERIOR PRESSURE CLEANED	SCASEY	4/12/2023		4/18/2023
4.27	REPAINT INSIDE OF FOUNTAIN	SCASEY	4/12/2023		4/20/2023
4.28	NEED TO INSTALL A NO PARKING IN DRIVEWAY SIGN IN UTURN BEHIND GUARD HOUSE ORDERED 4/26 REC'D 4/29	SCASEY	4/23/2023		5/2/2023
4.29	CLEAN AND STORE EXCESS POOL CHAIRS FROM WEST POOL	SCASEY	5/1/2023		5/3/2023
4.3	CLEAN AND STORE EXCESS POOL CHAIRS FROM EAST POOL	SCASEY	5/1/2023		5/4/2023
4.31	CLEAN ALL REMAINING CHAIRS AT BOTH POOLS	SCASEY	5/1/2023		5/5/2023
4.32	CALL FOR DUMPSTER REPAIR & HAVE OPEN TOP DUMPSTER DELIVERED	SCASEY	5/11/2023		5/11/2023

4.33	PUMP BURNED OUT ON CENTER FOUNTAIN SULLIVAN ELECTRIC CONTACTED 5/18/2023 ESTIMATE RECEIVED & APPROVED 6/5/2023 IN PUMP INSTALLED	SCASEY	5/16/2023	6/5/2023
4.34	CENTER FOUNTAIN DRAINED DUE TO PUMP FAILURE AND CLEANED - RUST REMOVED FLOOR REPAINTED	SCASEY	5/23/2023	6/6/2023
4.35	PROPOSAL FOR REWORKING SPRINKLER LINE SET UP BY BLDG 43	SCASEY	5/10/2023	6/2/2023
4.36	PLAN FOR BETTER GASOLINE STORAGE	ACM	6/1/2023	
5	GROUND			
5.1	BUSHES REPLACEMENT	SCASEY	2/6/2023	3/6/2023
5.2	DEFINE LOCATION AND TYPE FOR NEW TREES	ACM / SCASEY	2/6/2023	ON HOLD
5.3	FPL PROPOSAL FOR STREET LIGHT CALLED AND EMAILED FPL NO RESPONSE YET	STACEY/ACM	2/6/2023	
5.4	DO A WATER TEST WITH NEW CONTRACTOR	LAVIOLETTE/ACM	2/6/2023	2/9/2023
5.5	REVIEW PROPOSAL FOR REPAIR OF SPRINKLER	SCASEY/LAVIOLET	2/13/2023	2/20/2023
5.6	FROM FINDING UNDER 5.4 MAKE SURE CORRECTIONS ARE DONE	LAVIOLETTE/ACM	2/6/2023	4/20/2023
5.7	RELEASE A NEW SPRINKLER SCHEDULE	SCASEY	2/6/2023	
5.8	MAKE SURE WE DO UNDERSTAND THE SPRINKLER CONTRACT NEED TO FIND WAY TO DO WATER TEST BY STAFF AND LET CONTRACTOR DO MAJOR REPAIR	STACEY/ACM	2/6/2023	3/31/2023
5.9	CAN STAFF DO SEALCOATING SOUTH MAIN ROAD TOWARD GARBAGE	SCASEY	2/6/2023	AFTER DEPARTURE
5.10	DETERMINE AREA THAT GRASS NEED TO BE REPLACE	STACEY	2/6/2023	
5.11	DETERMINE CHEMICAL USE WHEN SPRAYING. MAKE SURE THEY DO NOT CREATE HEALT ISSUE Per Ryan they are all standard chiminal available to the public - all considered safe	SCASEY	2/6/2023	3/2/2023
5.12	SAME AS 5.11 FOR GRANULAR See answer 5.11	SCASEY	2/6/2023	3/2/2023
5.13	REMOVE DIRT AND STONE BY RETENTION POND	SCASEY	2/6/2023	3/3/2023

5.14	CENTRAL FOUNTAIN INSTALLATION	LAVIOLETTE/ACM	2/6/2023		2/17/2023
5.15	CNTRAL FOUNTAIN CLEANING & PAINTING	SCASEY	2/6/2023		2/16/2023
5.16	REPAIR FOUNTAIN SURROUNDING BY BUILDING 8 AND 9 DONE BY CARDINAL AND POIRIER UNIT 102 AND UNIT 119	SCASEY	2/6/2023		2/12/2023
5.17	ASPHALT CRACKS REPAIR	SCASEY	2/6/2023	AFTER DEPARTURE	
5.18	REDUCE SIZE AROUND TREES ADD SOD	SCASEY	2/6/2023		
5.19	CHECK SPRINKLERS ON MINER ROAD SOUTH	SCASEY	2/6/2023		3/1/2023
5.20	RAT BOX AND MAP LOCATION	SCASEY	2/6/2023		
	8 new boxes added, marked on map				2/24/2023
5.21	REMOVE FICUS BETWEEN TENNIS AND PUMP ADD WATER DEFLECTION PROTECTION	SCASEY	2/6/2023	LONG TERM	
5.22	REVIEW PUMP LEAK IN PARK	LAVIOLETTE	2/6/2023		3/4/2023
5.23	FILL DIRT SOD IN AREA WHERE SIDEWALK WHERE REPAIR	SCASEY	2/6/2023		2/23/2023
5.24	PREPARE FOR THE TRIMMING OF LARGE TREES MAKE SELECTION	SCASEY	2/6/2023		2/21/2023
5.25	FOLLOW UP ON RECENT ORDER TO CHABOT IRRIGATION SHOULD INCLUDE BLDG 46	CASEY/LAVIOLET	2/13/2023		3/31/2023
5.26	IDENTIFY LOCATION OF CITY OF BOYNTON WATER VALVE BY BUILDING AND PRODUCE MAPPING WITH BUILDING # REFERENCE	ACM / CASEY	2/13/2023		4/4/2023
	WAITING FOR REPOSE FROM CITY ON MISSING ONES				
5.27	REPAIR GROUND AND SPRINKLER ON MINER ROAD	SCASEY	2/14/2023		3/1/2023
5.28	COMPLETE SIDE WALK REPAIR, MOVE LAMP POST BY COURT YARD 22	LAVIOLETTE	2/6/2023		2/21/2023
5.29	REMOVE SIGN TO THE SOUTH WEST OF COMPACTOR	SCASEY	2/21/2023		2/27/2023
5.30	INSTALL WOODEN SUPPORT FOR TREE BY NORTH EAST CORNER OF BUILDING 25	SCASEY	2/22/2023		
5.31	777 OR 666 APPLICATION TO BUSHES	SCASEY	2/27/2023		5/3/2023
5.32	NEW GLUSSIA TRIMMING ON WEST SIDE AND ON MINER ROAD	SCASEY	3/2/2023		3/29/2023
5.33	REMOVE RUBBER TREE SOUTH END BLDG 21	SCASEY	2/17/2023		2/22/2023
5.34	CONTACT CITY OF BOYNTON BEACH TO REQUEST THEY TRIM THE LARGE TREE TO THE SOUTH OF WATERSIDE	SCASEY	3/10/2023	THEY REFUSED	2/26/2023
	REFUSAL ON RECORD MAY BE NEGLIGENCE				
5.35	CONTACT MR ARRIETA PRESIDENT OF QUADRILLE TO ASK FOR THEIR TREE CUT	SCASEY	3/10/2023	IN PROCESS	
5.36	BUY A WATER PIPE DETECTOR HELP FOR SPRINKLER	LAVIOLETTE	3/29/2023		
5.37	PATCH ASHPALT HOLES BY BLDG 34 & 42	SCASEY	3/17/2023		4/27/2028

5.38	REPAINT BOLLARDS IN FRONT OF BULLETIN BOARD	SCASEY	3/17/2023	4/7/2023
5.39	CLEAN AND PAINT WALL BY ENTRANCE FOUNTAIN DONE BY CARDINAL/POTVIN AND WIFES	SCASEY	3/20/2023	3/22/2023
5.40	CLEAN AND PAINT COLUMNS BY ENTRANCE FOUNTAIN DONE BY CARDINAL/POTVIN AND WIFES	SCASEY	3/20/2023	3/22/2023
5.41	CLEAN AND PAINT COLUMNS BY OFFICE DONE BY CARDINAL/POTVIN AND WIFES	SCASEY	3/20/2023	3/23/2023
5.42	CLEAN AND PAINT GUARD HOUSE DONE BY CARDINAL/POTVIN AND WIFES	SCASEY	3/20/2023	3/27/2023
5.43	REPAIR CENTER FOUNTAIN FLOAT SYSTEM	LAVIOLETTE	3/20/2023	5/1/2023
5.44	CHANGE LANDSCAPE LIGHTS BY ENTRANCE	LAVIOLETTE	3/24/2023	3/28/2023
5.45	IN ADDITION TO 5.7 PREPARE MAP INDICATE WHICH ZONE ARE GOING ON AT SAME TIME THIS WAS DONE BY THE CONTRACTOR	SCASEY	3/31/2023	3/31/2023
5.46	CLEAN OUT RETENTION POND END OF SURFACE WATER LINE	SCASEY	4/7/2023	4/21/2023
5.47	REPAIR SURFACE WATER SEWAGE BY BLDG 9 AND 10, CONTRACT AWARDED FOR 5,100.	SCASEY	4/10/2023	4/28/2023
5.48	FOLLOW UP ON LARGE TREES PRUNNING, TRIMMING AND CUTTING CONTRACT AWARDED SCHEDULED FOR MAY 8TH	SCASEY	3/29/2023	4/18/2023
5.49	GRASS FERTILIZATION REGULAR APPLICATION - COMPLETED 5/3/2023	SCASEY	4/19/2023	5/3/2023
5.5	TRIM LOWER BRANCHES OF SPECIFIC MANGO TREES	SCASEY	3/31/2023	4/3/2023
5.51	CLEAN AND PAINT SWING IN PARK	SCASEY	3/31/2023	5/4/2023
5.52	CLEAN AND PAINT SWING BY PETANQUE	SCASEY	3/31/2023	4/27/2023
5.53	REPLACE ONE BROKEN BOARD ON SWING BY PETANQUE	SCASEY	3/31/2023	
5.54	CLEAN AND PAINT SWING BY TENNIS	SCASEY	3/31/2023	5/8/2023
5.55	CLEAN AND PAINT SWING BY BLDG 5-7	SCASEY	3/31/2023	5/18/2023
5.56	CLEAN AND PAINT SWING BY BLDG 43	SCASEY	3/31/2023	5/15/2023
5.57	REPLACE 4 ROTTING BOARDS ON SWING BY BLDG 43	SCASEY	3/31/2023	

5.58	CUT DOWN TREE TRUNK GROWING IN TO THE RAILING AT #374	SCASEY	4/18/2023	4/19/2023
5.59	REMOVE DEAD TREE BETWEEN BLDG 24 & BLDG 46	SCASEY	4/21/2023	4/25/2024
5.6	CUT BOUGANVILLA WAY BACK BY #329 & STAKE UPRIGHT	SCASEY	4/20/2023	4/25/2023
5.61	ADD ROCKS FOR DRAINAGE AND REDIRECT GUTTER AT #526	SCASEY	4/18/2023	5/8/2023
5.62	TAG ALL LARGE TREES BEING TRIMMED	SCASEY	5/2/2023	5/2/2023
5.63	FIRST FULL SITE HURRICANE INSPECTION	SCASEY	5/4/2023	6/5/2023
5.64	LARGE TREE TRIMMING	SCASEY	5/8/2024	5/16/2023
5.65	REMOVE CACTUS ATTACHED TO WALL BLDG 16/322	SCASEY	5/9/2023	5/11/2023
5.66	MAJOR LANDSCAPE CLEANUP AND REMOVAL BLDG 12/362-363	SCASEY	5/4/2023	5/18/2023
5.67	HAVE MAINTENANCE STAFF ASSIST CABLE STEVE WITH DIGGING LINES	SCASEY	5/9/2023	5/15/2023
5.68	TRIM BUSHES AROUND BUILDINGS 1-3	SCASEY	5/9/2023	5/10/2023
5.69	WEST POOL CLOSED DUE TO FECES IN POOL POOL HAD TO BE CLEANED AND SHOCKED AND REMAIN CLOSED FOR 24 HOURS	SCASEY	5/8/2023	5/9/2023
5.7	BROKEN PIPE IN EAST POOL FILTER SYSTEM	SCASEY	5/8/2023	5/9/2023
5.71	EAST POOL LOOSING WATER REQUESTED LEAK DETECTION ESTIMATE RECV'D & APPROVI	SCASEY	5/17/2023	5/26/2023
5.72	POOL CLOSED FOR REPAIRS TO BROKEN RETURN LINE UNDER DECK - POOL MUST STAY CLOSED FOR SEVERAL DAYS TO BALANCE CHEMICALS - POOL OPENED 6/3	SCASEY	5/31/2023	5/31/2023
5.73	REMOVE PAPAYA TREE ON SIDE OF #423	SCASEY	5/31/2023	6/1/2023
5.74	PAINTING CURBS ALONG RETENTION POND 6/1/2023 - WHITE PAINT STARTED	SCASEY	5/30/2023	IN PROCESS
5.75	NEW PLANTS FOR ENTRANCE ESTIMATE RECEIVED 5/18 - APPROVED 5/23/2023 COLORS SELECTED 5/25/2023 - SCHEDULED FOR INSTALL 6/1/2023 - RESCHEDULED DUE			

6	SECURITY				
6.1	REVIEW SYSTEM FOR ALL CAMERA DETERMINE LOCATION AND NEW ONE REQUIRMENT	ACM / SHANE	2/6/2023		3/27/2023
6.2	ADD WIFI BOOSTER OR OTHER MEAN FOR THE ENTRANCE GATE SYSTEM CABLE LING WAS CHANGE FOR A BETTER ONE	SCASEY	2/6/2023		3/24/2023
6.3	FLASHING SPEED PANEL	ACMONGRAIN	2/6/2023	LONG TERM	
6.4	CHECK CAR VALIDITY STICKER	SCASEY	2/6/2023		
6.5	AUTHORIZE REPAIR TO A 800 CAR DUE TO GATE MALFUNCTION ?	SCASEY	3/4/2023		3/6/2023
6.6	REPLACE LIGHTS ON GATE ARM AFTER IT WAS HIT	SCASEY	3/13/2023		3/16/2023
6.7	HAVE TIMER CHANGED TO HAVE EXIT GATE CLOSED 24 HOURS	SCASY	5/9/2023		5/11/2023
7	SOCIAL FACILITIES				
7.1	REPAIR/REPLACE PERGOLA BY EAST SIDE OF PROVENCE ALLEY WAITING FOR ESTIMATE	SCASEY	2/6/2023		
7.2	REPAIR FENCE BY TENNIS COURT	SCASEY	2/6/2023	LONG TERM	
7.3	PAINT STEEL CHAIR AND ADD NEW CUSHIONS ON AT THE EAST POOL, WORK DONE BY CARDINAL, POTVIN AND RODY	SCASEY	2//6/2023		2/9/2023
7.4	REVIEW ADA REQUIRMENT AT CLUB HOUS	ACM/CASEY	2/6/2023	LONG TERM	
7.5	CLUB HOUSE SLIDING DOOR REPAIR OR REPLACEMENT	LAVIOLETTE/CASEY	2/6/2023		3/16/2023
7.6	CLUB HOUSE CAN WE FIND NEW MATERIAL THAT WILL REDUCE SOUND LEVEL AND PROTECT SLIDING DOORS	ACM / SCASEY	2/6/2023		
7.7	CONSIDER ROLLING BILLBOARD AT ENTRY	ACM / SCASEY	2/6/2023	LONG TERM	

AFTER DISCUSSION NOT REQUIRED				
7.8	MOTION DETECTOR FOR TENNIS COURT	SCASEY	2/6/2023	2/27/2023
7.9	STORAGE FOR LIBRARY	ACM	2/6/2023	2/27/2023
7.10	MOLDING IN CH TO COVER CEILING WIRES	SCASEY	2/6/2023	NEXT FALL
7.11	NEW LIGHT IN LIBRARY	LAVIOLETTE	2/6/2023	2/27/2023
7.12	NEW SIGN FOR ACTIVITIES CONTACT JAMES SIGN ALREADY IN STOCK AGREED BY SOCIAL GROUP, NEED SUPPORT	SCASEY	2/6/2023	NEXT FALL
7.13	REPAIR NET ON THE WEST SIDE OF TENNIS COURT	LAVIOLETTE	2/13/2023	2/14/2023
7.14	GRASS CUTTING IN RETENTION POUND	SCASEY	2/17/2023	2/24/2023
7.15	REPLACE LOCK FOR CLUB HOUSE AND LIBRARY	ACM/LAVIOLETTE	2/6/2023	NEXT FALL
7.16	FIND NEW PERSON FOR LIBRARY	ACMONGRAIN	2/18/2023	2/27/2023
7.17	SPA LEAK DETECTION	SCASEY	2/21/2023	3/19/2023
7.18	REPLACE WALL LIGHT IN CLUB HOUSE	LAVIOLETTE	2/23/2023	3/7/2023
7.19	GRIND AND PAINT ONE BENCH BY THE PETANQUE ALL BENCHES REPAINTED	SCASEY	3/1/2023	3/8/2023
7.20	CHECK HARDWARE AND WOOD ON SWING CHANGE HARDWARE, APPLY GREASE AND REPAIR STRUCTURAL WOOD	SCASEY	3/1/2023	IN PROCESS

8 WORK ORDER

8.1 BUILDING REPAIRS

8.2 BUILDING OWNER IMPROVEMENT

8.3 GROUND

CHECK UNIT 530 WORK STARTED

SCASEY 2/18/2023

2/21/2023

8.4 PEST CONTROL