

**LONG TERM (6 MONTHS OR MORE) RENTAL APPLICATION**

**COVER SHEET**

The following check list is to assist both the owner and tenant(s) in providing all the necessary information and fees required. Please initial each page when completed and turn in with the application 30 days in advance of beginning of lease.

\_\_\_\_\_ Copy of Lease agreement in writing between owner and tenant, signed by both parties

\_\_\_\_\_ \$ 100.00 background screening per contract, due 30 days in advance. Forms are available for U.S. citizens and non-U.S. citizens on the website [www.watersidevillage.com](http://www.watersidevillage.com) or at the office.

Tenant(s) must register vehicle at office for a parking decal, and provide driver's license, vehicle registration card and proof of insurance. Copies will be made at the Office for unit file. (Only 2 vehicles per unit. See list of prohibited vehicles.) Tenants with rental cars: bring driver's license and rental car papers to office.

**OWNER :** At the expiration date of the lease, please notify the Office in writing if you plan to extend the duration of your tenant's lease.

**TENANT:** If you are extending your lease, obtain an updated lease agreement from the owner and bring it to the office; also you must come to the office for a new parking decal with a new departure date.

Owner must provide the following to tenant:

\_\_\_\_\_ Gate access card(s) from owner (only 2 cards issued per unit)

\_\_\_\_\_ Key(s) to: unit, storage locker, pedestrian gate, mailbox

\_\_\_\_\_ Copy of Waterside Rules & Regulations

**ONLY LICENSED REAL ESTATE AGENTS ARE AUTHORIZED TO RENT UNITS IN FLORIDA, AND IT IS A FELONY TO ACT AS AN AGENT UNLESS ONE IS LICENSED. OWNERS ARE RESPONSIBLE TO ABIDE BY STATE AND FEDERAL LAWS CONCERNING TAXES TO BE LEVIED.**

\_\_\_\_\_  
Signature Owner/Landlord

\_\_\_\_\_  
Signature Tenant

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

**Long Term Rental Application Form (6 Months and over)**

This form must be submitted with checks to Waterside Village 30 days prior to rental.

Condo owner's Name \_\_\_\_\_ Condo # \_\_\_\_\_

**Applicant's Information**

**PLEASE PRINT**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work or Alternate Phone #: \_\_\_\_\_

Drivers' License # \_\_\_\_\_

Soc., Sec, # \_\_\_\_\_

Commencement Date of Lease Term: \_\_\_\_\_

Duration of lease \_\_\_\_\_

Desired move-in date: \_\_\_\_\_ Monthly Rental Amount: \$ \_\_\_\_\_

Applying with a co-applicant? Y/N \_\_\_\_\_ (co-applicants must fill out separate form)

Present address 1: \_\_\_\_\_

Present address 2: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip Code: \_\_\_\_\_ Country \_\_\_\_\_

Phone: # (home): \_\_\_\_\_ Phone # (work): \_\_\_\_\_

**Employment History**

Occupation \_\_\_\_\_

Company name: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Length of Employment: \_\_\_\_\_

Previous Employer: \_\_\_\_\_

**Housing Status**

- Currently Own (Home ) (Apartment ) (Condo )
- Currently Rent (Home ) (Apartment ) (Condo )

Length of time at current address: \_\_\_\_\_

❖ If less than 2 years, please give address of previous residence.

Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip: \_\_\_\_\_ Country: \_\_\_\_\_

**Other Occupants (Models A, B, & C: Maximum of 4 persons; D & DD: Total of 6)**

**Note:** Any additional adult who plans to move in at a later date must be screened for a background check. A written agreement from the landlord must be provided, and the additional tenant must register at the office.

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship \_\_\_\_\_

**If presently/formerly renting, please provide the following information.**

Present Landlord's Name: \_\_\_\_\_

Present Landlord's Phone #: \_\_\_\_\_

Present Landlord's Address: \_\_\_\_\_

Present Landlord's City: \_\_\_\_\_

Present Landlord's State/Zip: \_\_\_\_\_

❖ Previous Landlord's Name: \_\_\_\_\_

Previous Landlord's Phone: \_\_\_\_\_

Previous Landlord's Address: \_\_\_\_\_

Previous Landlord's City/St/:Zip: \_\_\_\_\_

**Vehicle Information**

Vehicle 1: Model: \_\_\_\_\_ Year \_\_\_\_\_ Color: \_\_\_\_\_

Vehicle 2: Model: \_\_\_\_\_ Year \_\_\_\_\_ Color: \_\_\_\_\_

**Waterside Village of Palm Beach  
Condominium Association Inc.**  
132 Waterside Drive, Hypoluxo FL. 33462  
Phone: 561-582-6765; Fax: 561-582-5368

Unit \_\_\_\_\_  
Date: \_\_\_\_\_

**Financial History:**

Checking Account #: \_\_\_\_\_ Savings Account #: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Name of Credit Reference: \_\_\_\_\_

Phone # of Credit Reference: \_\_\_\_\_

Have you ever been evicted? No \_\_\_\_\_ Yes \_\_\_\_\_

Have you ever been prosecuted? No \_\_\_\_\_ Yes \_\_\_\_\_

Have you ever been delinquent in paying rent during the last 3 years?

No \_\_\_\_\_ Yes \_\_\_\_\_

**NOTE: OTHER THAN INDIVIDUAL OWNERS, ONLY LICENSED REAL ESTATE AGENTS ARE AUTHORIZED TO ARRANGE RENTALS, AND IT IS A FELONY TO ACT AS AN AGENT UNLESS ONE IS LICENSED. OWNERS ARE RESPONSIBLE TO ABIDE BY STATE AND FEDERAL LAWS CONCERNING TAXES TO BE LEVIED.**

**A copy of the Rules and Regulations must be provided to the Tenant, with the understanding that the Owner is held responsible for any infractions or violations incurred by the Tenant(s) or guests of Tenant(s).**

**Tenants must have approval from owner to have a pet (cat, dog, fish, bird only).**

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Unit \_\_\_\_\_  
Date: \_\_\_\_\_

I understand that if I am accepted by the **Waterside Village of Palm Beach Condo Association, Inc.** and rent Condominium Number \_\_\_\_\_ from \_\_\_\_\_ (its present owner), I agree to observe all Rules and Regulations of the Association. Any failure to fully comply with the said Rules and Regulations will result in the owner's responsibility for his/her tenant(s) to comply fully with the said Rules and Regulations.

Applicant's Signature \_\_\_\_\_ Owner's Signature \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

Date \_\_\_\_\_

**SIGNIFICANT RULES FOR TENANTS, FAMILY MEMBERS, OCCUPANTS**

1. Vehicles prohibited from circulating or parking on the premises include:  
Commercial vehicles bearing signage, pickup trucks without truck bed covers, recreation vehicles, trailers, and boats. Vehicles in violation will be towed at the owner(s)' expense.
2. Tenant must have permission from owner to have a pet.
3. Everyone must respect every resident's right to privacy, especially with regard to noise, after 10:30 p.m.
4. Everyone must be **dressed properly**. Bathing suits without shirts/blouses/cover-ups are only allowed at the swimming pools.
5. **Access** to lawns, interior courtyards and parking areas must not be obstructed.
6. It is forbidden to **hang clothes or drape towels**, etc. outside your unit or on balcony rails.
7. In order to prevent the **theft of bicycles**, they must be secured to the supports supplied for this purpose. (U-locks are highly advised.)
8. It is forbidden to use **gas barbecue grills** on any second floor, or to use or store a gas barbecue grill within 20 feet of a building.
9. **Tenants who plan to include a roommate, fiancé/fiancée or relative** other than those listed as accepted in the Condominium Declarations, must notify the office. The additional person must submit to a background screening.
10. Tenants should caution visitors not to tailgate through the access gate. Damage to the security pole and/or gate results in repair and extra security costs which would be charged to the occupants.
11. Tenants recognize that a very extensive camera security system is in operation throughout the property.
12. Everyone must obey all rules that are posted at the swimming pools.

Please refer to Rules & Regulations manual for a complete list.

\_\_\_\_\_  
Owner's signature

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

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Unit \_\_\_\_\_  
Date: \_\_\_\_\_

I understand that the Board of Directors of **WATERSIDE VILLAGE OF PALM BEACH CONDOMINIUM ASSOCIATION** requires a background screening for all applicants.

Accordingly, I specifically authorize the Board of Directors, Management and other specialized firm to make such investigation and agree that the information contained in this and the attached application may be used in such investigation, and that the Board of Directors, Officers and Management of the **WATERSIDE VILLAGE OF PALM BEACH CONDOMINIUM ASSOCIATION** itself shall be held harmless from any action or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board of Directors.

In making the foregoing application, I am aware that the decision of **the WATERSIDE VILLAGE OF PALM BEACH CONDOMINIUM ASSOCIATION, INC.** will be final and no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board of Directors

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
PRINT NAME

A check for a total amount of \$100.00 for screening per contract must be attached, payable to **Waterside Village of Palm Beach Association, Inc.** as a screening fee. Please put unit number on all correspondence.